

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER  
DECEMBER 23, 2013**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Monday, December 23, 2013, in the Council Chambers of City Hall located at 610 Main Street.

**CALL TO ORDER**

Presiding Officer Mayor Terry Seitz called the meeting to order at 8:00 a.m.

**ROLL CALL**

Clerk-Treasurer Juanita S. Boehm then called the roll:

Mayor Terry Seitz	Present
Board member Timothy Bell	Present
Board member David Prechtel	Absent

Also present were Police Chief J. Michael Bennett, Assistant Street Commissioner Jeff Theising, City Engineer Chad Hurm, Fire Chief/Code Enforcement Officer Kenneth Hochgesang, Director of Community Development and Planning Darla Blazey, and Clerk-Treasurer Juanita Boehm. Personnel/Safety/Loss Control Director Cale Knies and City Attorney Renee Kabrick were absent.

Clerk-Treasurer Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. Two of the three board members were present, which is a majority; therefore, there was a quorum for the meeting.

**PLEDGE OF ALLEGIANCE**

Mayor Seitz invited all those present to join him in reciting the Pledge of Allegiance.

**APPROVAL OF THE MINUTES**

The board members examined the minutes of the regular meeting held on December 10, 2013. Thereafter, a **motion** was made by Timothy Bell and seconded by Mayor Seitz to approve the minutes as presented. Motion carried 2-0.

**CHURCH AND PICNIC IN THE PARK**

Heather Goodhue, representing Trinity United Church of Christ, asked permission to use two shelter houses near the river walk on September 28, 2014 from 8:00 a.m. to 1:00 p.m. for an event that is open to the public and called Church and Picnic in the Park.

A **motion** was made by Timothy Bell and seconded by Mayor Seitz to approve Trinity United Church of Christ's Church and Picnic in the Park on September 28, 2014. Motion carried 2-0.

## **JASPER STONE CARVER GROUP**

Stanley Jochum, representing the Jasper Stone Carver Group, and Jasper High School art teacher Josh Dodd asked permission to work on twelve grave stones in the old section of the City cemetery. The work would involve a number of different tasks from cleaning, patching, trying to restore some of the lettering, to securing the base. Mr. Dodd went to Pfaffenweiler, Germany for one month to learn some basic skills for working with stone from master stone carver Michael Eckert. The work done on these tombstones would not cost the City anything.

Timothy Bell asked if a family member has to be contacted before working on the stone. Jochum said they will check at the courthouse if there is a family connection but the stones could mark the person from five or six generations ago. A notice will also be placed in the newspaper.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to permit the Jasper Stone Carver Group to work at the City cemetery in 2014 as needed and be in contact with the appropriate people. Motion carried 2-0.

## **TRUCK QUOTES**

City Engineer Chad Hurm said he sought quotes for a 2014 model extended cab 4x4 full size pickup truck less the trade in of a 2002 Ford Explorer. Hurm then opened the following quotes.

Uebelhor and Sons Chevrolet K1500 \$25,475.00 - <u>500.00</u> trade \$24,975.00 net price	Sternberg Ford 2014 Ford F150 ext cab 4x4 \$22,959.00 - <u>300.00</u> trade \$22,659.00 net price
Sternberg Ford 2014 Ford F150 Supercrew 4x4 6 ½ ' bed \$26,763.00 - <u>300.00</u> trade \$26,463.00 net price	Sternberg Ford 2014 Ford F150 Supercrew 4x4 5 ½ ft box \$26,498.00 - <u>300.00</u> trade \$26,198.00 net price
Sternberg Dodge 2014 Ram 1500 Crew 6 ½ box \$25,915.00 - <u>300.00</u> trade \$25,615.00 net price	Sternberg Dodge 2014 Ram 1500 Quad cab 4x4 \$25,162.00 - <u>300.00</u> trade \$24,862.00 net price
Sternberg Dodge 2014 Ram 1500 crew cab 5 ½ ' box \$25,692.00 - <u>300.00</u> trade \$25,392.00 net price	Sternberg Dodge 2014 Ram 1500 crew-SSV 5 ½ ft bed \$24,504.00 - <u>300.00</u> trade \$24,204.00 net price

Bob Luegers Motors  
GMC Sierra double cab  
\$28,145.00  
- 1,000.00 trade  
\$27,145.00 net price

Ruxer Ford  
no quote submitted

Hurm said he wanted to review the quotes and report back later in the meeting with a recommendation.

Later in the meeting and after reviewing the quotes Hurm recommended accepting the quote from Sternberg Ford for a 2014 Ford F150 extended cab 4x4 for \$22,959.00 less the trade in of a 2002 Ford Explorer for \$300.00 for a net price of \$22,659.00.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to grant the city engineer's request for this vehicle from Sternberg Ford for a net price of \$22,659.00. Motion carried 2-0.

### **HYDROLOGY STUDY**

City Engineer Chad Hurm said the Phase I hydrology study process is completed. He asked permission to enter into a contract with Christopher B. Burke not-to-exceed \$31,200.00.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to have a contract with Christopher Burke for an amount not-to-exceed \$31,200.00. Motion carried 2-0.

### **HIRE TELECOMMUNICATOR**

Police Chief J. Michael Bennett said the application process for the telecommunicator position is completed. He recommended hiring Dan Collins. Bennett also said they are looking at a January 6<sup>th</sup> start date.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to authorize the personnel director to administer a "Conditional Offer of Employment" to Daniel J. Collins for the position of Probationary Telecommunicator with the Jasper Police Department. This position will become effective after all conditions of the "Conditional Offer of Employment" have been met. Motion carried 2-0

### **HIRE ADMINISTRATIVE ASSISTANT**

Police Chief J. Michael Bennett asked permission to open the application process internally for a full time administrative assistant position at the police department. The position is currently part time and funding for a full time position was included in the 2014 budget.

Thereafter Timothy Bell so moved. Mayor Seitz seconded the motion and the motion carried 2-0.

## SEEK QUOTES FOR POLICE VEHICLES

Police Chief J. Michael Bennett asked permission to seek quotes for two new police vehicles for 2014.

A **motion** was made by Timothy Bell and seconded by Mayor Seitz to approve the ability to seek quotes for two new police vehicles in 2014. Motion carried 2-0.

## REPORTS

At the December 10, 2013 meeting the request for open street cuts and street closures in order to install fiber optic cable for Kimball International was sustained until Windstream and Lewen Line could meet with City departments. City Engineer Chad Hurm reported that the electric department has been working with these two companies to place more of the lines overhead instead of underground.

Hurm also reported that the RFPs for the Phase I storm sewer initiative came back and a committee is reviewing them.

Assistant Street Commissioner Jeff Theising said because the City received 3-4 inches of rain over the weekend, Clay Street between Wernsing Road and 2<sup>nd</sup> Street had to be closed as well as 2<sup>nd</sup> Street between US 231 and South Newton Street.

Fire Chief Kenny Hochgesang reported that over the weekend the fire department was called to a serious vehicle accident on US 231 and to an apartment structure fire. Today they were called to an accident where a male subject was injured.

**ADJOURNMENT.** There being no further business to come before the board, a **motion** was made by Timothy Bell and seconded by Mayor Seitz to adjourn the meeting. The motion carried 2-0 and the meeting adjourned at 8:40 a.m.

The minutes were hereby approved \_\_\_\_\_ with  X  without corrections or clarification this 14<sup>th</sup> day of January, 2014.

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**Mayor Terry Seitz, Presiding Officer**

**Attest:** \_\_\_\_\_  
**Juanita S. Boehm, Clerk-Treasurer**